

MEETING MINUTES
Regular Meeting of the Board of Directors
16 July 2024

According to Article XI, Section I of the Cheshire Forest Homeowners Association By-Laws, a regular meeting of the Board was held on Tuesday, July 16, 2024, at 500 Cheshire Forest Drive, Chesapeake, VA 23322.

The President, Mrs. Karol, opened the meeting at 6:02 pm. Mrs. McKlveen, Secretary; Mr. Heinecke, Treasurer; and Directors, Mr. Orbison and Mr. Granata, constituting a quorum, were in attendance.

Board members absent: Mrs. Monnikendam

United Property Associates: Represented by Melissa Arsement.

Mrs. Karol motioned for the Board to move into an Executive Session to discuss Compliance Violations, the Delinquency Report, owner correspondence, and communication. Mr. Merritt seconded the motion, which all board members approved.

The Open Session was reconvened at 7:03 pm.

Business brought out of executive session: none

Mrs. Karol moved to approve the June 16, 2024, Minutes of The Regular Meeting of the Board of Directors as written; Mr. Heinecke seconded the motion, which was approved by all board members present.

Mrs. Karol moved that the agenda be adopted as written. Mr. Heinecke seconded the motion, which was approved by all board members present.

Member forum: 3 members present

Financial Report: The Association's June Financial Reports were reviewed by the Board. No discrepancies were noted.

Managers' report: The report provided to the Board by Mrs. Arsement was reviewed.

Operating Schedule: The schedule was reviewed and updated.

New business:

The board received and accepted the playground inspection report provided by VPS Playground equipment.

With the Agenda completed, the meeting was adjourned at 9:40 pm. The next regular board meeting is scheduled for Tuesday, August 20th, 2024.



Jane McKlveen, Secretary



Erin Karol, President