

**CHESHIRE FOREST HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS**

**MEETING MINUTES
Regular Meeting of the Board of Directors
20 June 2023**

According to Article XI, Section 1 of the Cheshire Forest Homeowners Association By-Laws, a regular meeting of the Board was held on Tuesday, June 20, 2023, at 500 Cheshire Forest Drive, Chesapeake, VA 23322.

The President, Mrs. Karol, opened the meeting at 6:01 pm. Mr. Gold, Vice-President, Mr. Krebs, Treasurer, Directors Mrs. Monnikendam, Mrs. Nash, and Mr. Merritt constituting a quorum.

Board members absent: Mrs. Jane McKlveen.

United Property Associates: Melissa Arsement- present

Mrs. Karol moved for the Board to move into an Executive Session for a Due Process Hearing, Compliance Violations, Owner Correspondence, and the Delinquency Report.

The Open Session was reconvened at 7:00 pm.

Nothing was carried out of the Executive Session that required action on the part of the Board.

Mrs. Karol moved that the agenda be adopted as written. The motion was seconded by Mrs. Monnikendam and unanimously approved.

Mrs. Karol moved to approve the May Minutes of The Regular Meeting of the Board of Directors as written; the motion was seconded by Mrs. Nash and unanimously approved.

Homeowner's Forum:

A member addressed concerns that it appears on social media that individual members are using our pool and tennis courts to make money. The Board assured the Member that the tennis lessons offered in our community are for the benefit of the Membership, not the general public. The swim lessons offered by a Member to another Member during regular pool operating hours are not the purview of the Board.

Presentations:

Mike Salpeter of Tide Swimming addressed the Board to ascertain the level of interest in a partnership to cover the Association's pool for it to operate year-round. The Board expressed concern that all the Members of the Association own the pool and that the partnership could be challenging to execute. We asked Mr. Salpeter if they had partnered with any Home Owner Associations, and if so, could they provide information on how that partnership was structured. Thus far, Tide Swimming has not partnered with any other HOA. The Board has taken in the information, and no further action is required.

Rachel Monnikendam, a Member, made a presentation to the Board seeking approval to have pet quail. Pet quail and the requirements to raise and care for them do not violate the Chesapeake City Ordinance nor any provision of the Association's Governing Documents. Miss Monnikendam assured the Board that the quails are not being raised for commercial purposes—they are pets.

Committees Reporting:

- ACC Committee- Mr. Gold reports that there is one pending application before the Committee.
- Communications Committee- The plan and scope document for MyGreenCondo due to the Board will be completed by the Board no later than 12 July.

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- Neighborhood Watch/Security Committee- Mrs. Cheryl Griner reports she is unavailable for National Night Out on August 1, 2023. The Committee will provide coverage for the event.
- Nominating Committee- All Board Members up for re-election in November are asked to submit their intent to run to Mrs. Nash, Committee Chair, by 15 August.
- Pool/Tennis Committee- Mrs. Monnikendam had requested the addition of signs to the pool bathhouse doors denoting Men and Women that were inadvertently left off when the doors were replaced. Mr. Krebs has agreed to complete this task.
- Swim Team- Mrs. VonTersch and Mrs. Edwards report that the team has 114 swimmers. The unusually cold weather prevented the start of team practice. The addition of the required lifeguards and funding thereof are a concern to the Committee. Mr. Krebs will meet with the Committee to reconcile the accounts and bring any anticipated funding shortage to the Board. Mrs. Karol received the completed Coach's Agreements and W-9s to be signed and forwarded to the appropriate personnel. Mrs. Karol reports to the Board and the Committee that the need for liability insurance for coaching staff will need to be a permanent addition to our insurance coverage. Mrs. Karol continues to work to bring this addition to fruition.

Financial Report:

Mr. Krebs reports that the HRUBS bill (water) before the pool opening was Seven Hundred Ninety-Nine dollars (\$799.00), an amount considerably above the norm. Mrs. Arsement will call HRUSB to inquire and request a site visit.

Managers' Report:

The report provided by Mrs. Arsement was reviewed. An old document retention policy was provided to the Board, and the need for the Board to write a current policy was agreed to.

Old Business:

Architectural Control Guideline revision is due from Mrs. Karol to the Board for review by 12 July. Mrs. Arsement will follow up on replacing the solid panels on the play equipment. The Board agreed to place a new sign on the play equipment indicating that the equipment is restricted to children under the age of twelve (12).

New Business:

The Board agreed that it would benefit the Association to have a Town Hall Meeting regarding the ongoing Geese population in the community. The Board decided to schedule this during the 19 September Regular Meeting of the Board of Directors.

With the Agenda completed, the meeting was adjourned at 8:44 pm.

The next Regular Board Meeting is scheduled for July 18, 2023


Jane McKlveen, Secretary


Erin Karol, President