

**CHESHIRE FOREST HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS**

MEETING MINUTES
Regular Board Meeting
March 19, 2019

MEETING CALLED TO ORDER Quorum established, meeting called to order at **6:00 p.m.**

Members present: Allen Jacobs (Vice-President), Cliff Krebs (Treasurer), Dave Liddell (Secretary), Julie Halsnoy (Director), and Paul Corcoran (Director).

Board member absent: Lonnie Harrelson (President)

Management representative present: Jennifer Smith (Interim Manager)

1. Agenda Review and Adoption

- Meeting agenda adopted with the addition of replacement sand for the volleyball court and Board Member Vacancy Committee. **MSC**

2. Minutes (Review and Approval)

- Motion made to approve the February 19, 2019 Board Meeting minutes. **MSC**

EXECUTIVE SESSION

Motion made to enter Executive Session to discuss (a) Executive Minutes, (b) Vendor Concern, (c) Delinquency, (d) Legal, (e) Proposals, (f) Correspondence, and (g) CC&R review. **MSC**

3. Executive Session (6:03 p.m. – 7:07p.m.)

OPEN SESSION

- Motion made to reenter Open Session. **MSC**
- Minutes are kept separate, as items discussed in executive session are confidential. All motions are made in Open Session.

3.(a) The Board motioned to approve Executive Minutes from the February 19, 2019 Regular Board Meeting. **MSC**

3.(e)(3) Swings. The Board motioned to accept VPS Recreation's proposal to install 4 coated swing chairs/chains at a cost of \$1,104 to be funded from replacement reserves. **MSC**

4. Homeowner's Forum – One homeowner present. Jude Donato requested the Board's support of the Great Cheshire Rib Smoke-Off that he is planning for April 27, 2019. He also requested that the volleyball net at the HOA's volleyball court be replaced due to excessive wear (see new business for further details).

5. Reports

5.a. Financial Report – (Treasurer: Cliff Krebs) **In attendance**

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- The Board reviewed the final 2018 financial report; with all accounts reconciled, there is a surplus of \$1923.79 which will be transferred from operating cash to operating reserves.

5.b. Manager's Report – (Interim Manager: Jennifer Smith) In attendance

- Board reviewed the Manager's Report. Board directed Management to obtain a cost estimate for treating the crepe myrtle "bark scale" disease identified on the trees along Parker Road.

6. Committee News/Issues

6.a. Architectural Committee: (Chairperson: Julie Halsnoy) In attendance

- Discussed the acceptable color schemes of mailboxes within CFHOA.

6.b. Social Committee: (Chairperson: Aimee Curley) Not in attendance

- Children's Spring Party is scheduled for April 7, 2019.

6.c. Pool Committee: (Chairpersons: Jim and Mary Burren) Not in attendance

- Revised Pool Rules for 2019 are currently being reviewed by High Sierra Pools and when finalized, will be included in the Spring 2019 Cheshire Chat.

6.d. Newsletter Committee: (Chairperson: Ann Dumenigo) Not in attendance

- Inputs for the Spring 2019 Chat are due 1 April 2019.

6.e. Neighborhood Watch: (Chairperson: Alan Crouch) Not in attendance

- Nothing significant to report.

6.f. Swim Team: (Representative: Tracy Tucker) Not in attendance

- Nothing significant to report.

6.g. Yard of the Month Committee: (Chairperson: Imelda Barrera / Melissa Dominek) Not in Attendance

- Yard of the month will restart in May 2019.

7. OLD BUSINESS

7.a. Pool / Playground Drainage. Management received one of three estimates requested; tabled until additional proposals are received.

7.b. ACC Guidelines. The Board will review a revised version of the guidelines and provide feedback prior to next month's meeting.

7.c. Insurance. Management is actively searching to obtain a more cost-effective insurance policy.

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8. NEW BUSINESS

8.a. Pool Rules. Revised 2019 Pool Rules are being reviewed by High Sierra Pools and when finalized, will be included in the Spring 2019 Cheshire Chat.

8.b. Great Cheshire Rib Smoke-Off. The Board motioned to support Jude Donato's request for conducting the 2d annual Great Cheshire Rib Smoke-Off on April 27, 2019. Al Jacobs will contact the Social Committee for miscellaneous expenses incurred. MSC

8.c. CA Day Report. Al Jacobs, Julie Halsnoy, and Paul Corcoran provided an overview of key take-aways from CA Day held on 9 March 2019.

8.d. Volleyball Court Replacement Sand/Net. The Board motioned to replenish the volleyball court with approximately 22 cubic feet of sand and a new volleyball net, with the total cost for both not exceeding \$550 coming from replacement reserves. MSC

8.e. Board Member Vacancy Committee. A motion was made to establish a Board Member Vacancy Committee led by Julie Halsnoy, to engage and encourage CFHOA residents for serving as a Director on the Association's Board. MSC

MEETING ADJOURNED – 8:07 p.m. *Next Meeting on April 16, 2019.*


DAVE LIDDELL
CFHOA Secretary


LONNIE HARRELSON
CFHOA President

